COLUMN 1	COLUMN 2	COLUMN 3	COLUMN 4
 Topic (one sentence description of the decision being sought) Who will take decision Give date or period within which decision is to be taken Directorate contact (include e-mail and telephone) 	 (5) Principal Groups/Organisations to be consulted before decision is made (6) Method of consultation (external only [if applicable]) 	 (7) Name of person(s) to whom representations can be made (e-mail/telephone) (8) When should they be made by (closing date) 	 (9) List background documents submitted to Cabinet/Cabinet Member in respect of the decision (10) Is this information unrestricted or exempt? (11) Date first entered in Notice
KEY 35/19/20	(5) Not applicable.	(7) Rachel Collins - Rachel.collins@dover.gov.uk;	(9) Cabinet report and Section 106 agreement – Grove Rd, Preston dated
(1) Acquisition of site for affordable housing and budget for feasibility works	(6) Not applicable.	01304 872254	5 March 2015
		(8) 30 January 2020	(10) Exempt
(2) Delegated Decision (Portfolio Holder or Officer)			(11) 3 January 2020
(3) January/February 2020			
(4) Rachel Collins, Housing Development Manager - Rachel.collins@dover.gov.uk; 01304 872254			

Brief Details of Item:

(Please provide information about the contents of this item and the reason for decision.)

Approval is sought for the acquisition of a site at Grove Road, Preston for the development of affordable housing, and for a budget to undertake feasibility works.

Deadline for Item:

(Please indicate the date and whether this is statutory, operational or to meet the requirements of another agency.)

January/February 2020 – non-statutory